

10. Reports by the Organisation

10.1 PROTECTION OF HERITAGE PROPERTIES IN BAYSIDE

City Planning & Amenity - Urban Strategy
File No: PSF/20/17 – Doc No: DOC/20/153082

Executive summary

Purpose

To present Council with an approach to protecting heritage properties in Bayside (including mid-century modern properties), in light of a recent letter from the Minister for Planning in relation to Council's voluntary nomination process.

Background

Council commissioned the Inter-war and Post-War Heritage Study in 2008 to identify and assess places of heritage significance across the municipality that were under-represented in previous heritage studies, focusing primarily on inter-war and post-war places. Though the study was partially implemented through planning scheme amendments C75 and C76, a considerable number of properties identified in the study remain without heritage protection as Council resolved to abandon implementation of the study.

When Council adopted its Heritage Action Plan in 2017, it resolved to commence a mid-century modern heritage study with the first stage focusing on Beaumaris and Black Rock. Council also resolved to apply interim heritage controls to properties in Beaumaris and Black Rock identified in the Inter-War and Post-War Heritage Study.

In April 2018, it was resolved that Council (inter alia):

- 1. Does not proceed with the mid-century modern heritage study;*
- 2. Abandons Planning Scheme Amendments C158 and C159 and advises the Minister for Planning of Council's decision;*
- 3. Seeks voluntary nominations from property owners of mid-century modern properties in Beaumaris and Black Rock for investigation for inclusion in a Heritage Overlay.*

Through the voluntary nomination process, 8 residential properties and 11 public buildings were identified as being of heritage significance and the Heritage Overlay is to apply to the properties through Amendment C178, currently with the Minister for Planning for a decision.

At its 19 November 2019 Ordinary Meeting, it was also resolved that Council receives a report reviewing the voluntary nomination process following the gazettal of heritage controls forming Amendment C178bays, applying heritage controls to the 19 properties identified through the voluntary nomination process.

Key issues

Minister's letter

The Minister for Planning wrote to Council on 24 May 2020 expressing his concerns about the voluntary process that Council has undertaken (Attachment 1). The Minister's letter highlights Council's responsibilities to ensure that places of scientific, aesthetic, architectural or historical interest are conserved.

The Minister outlines that *“the self-nomination process is not appropriate to protect places of heritage significance”* and further states that:

“In order to support the council in this important work, (he) intend(s) to make a decision on Amendment C178bays shortly. However, following any decision made on this amendment, the council is requested to respond to the following matters:

- *Confirmation from your council to review, update and implement the Inter-War and Post-War Heritage Study which formed part of the abandoned Amendment C158 and C159. The council must ensure this heritage study and citations are up to date and address any outstanding need for further heritage assessment or review.*
- *Confirmation from your council that it will seek a request for authorisation for a planning scheme amendment to apply the Heritage Overlay to the properties identified in the above review, as well as the proposed timing for exhibition of the amendment, so that the need for heritage protection can be balanced with the requirement to afford natural justice to the land owners of affected properties.*
- *Ensure that the heritage study and review is undertaken by a suitably qualified and experienced heritage expert, especially in the field of Inter-War and Post-War buildings.*

I am advised that there are several locally significant heritage places that are currently under threat of demolition and areas experiencing development pressure, resulting in the loss of buildings and degradation of heritage values. I therefore encourage your council to provide a timely response to the matters outlined in this letter to ensure certainty for the community and provide appropriate protection of heritage places, as required by the Act”.

In relation to the 51 properties within Amendments C158 and C159 which have had citations prepared in the past, there are currently no properties that have lodged section 29A applications besides the Beach Road property which is subject to current VCAT proceedings.

Next steps

Council has the following options to move forward:

- Proceed with the review, update and implementation of the Inter-War and Post-War Heritage Study and investigating mid-century modern architecture in Bayside, drawing upon properties previously considered as significant as well as new assessments
- Write to the Minister for Planning advising that Council will not revisit its decision to pursue a voluntary nomination approach for mid-century modern properties in Beaumaris and Black Rock.

Whilst the voluntary nomination process has resulted in some mid-century properties being protected, the Minister has made it clear that he considers that this is not a satisfactory approach to protecting heritage.

Having regard to the Minister’s letter, it is recommended that Council review the Inter-War and Post-War Heritage Study and progress a mid-century modern heritage study. It appears that proceeding with a study and subsequent planning scheme amendment process is the preferred approach to considering heritage value of a property and that through a Planning Panel process is the preferred method for providing recommendations to Council as to how to proceed on matters such as this.

Whilst Council may continue with a voluntary nomination process if it wishes, a voluntary approach should not be in place of a more detailed study that identifies properties but something that complements Council’s various heritage studies.

An updated Bayside Heritage Action Plan (the Action Plan) is attached to this report (Attachment 2). The updated Action Plan identifies future studies to be implemented in a staged approach to deliver a robust review and implementation of the Inter-War and Post-War Heritage Study. The Action Plan also consolidates studies previously identified to provide a holistic approach to heritage that ensures the protection of places of local heritage significance is achieved over the next 15 years. The long-term program facilitates the consideration of future heritage studies and implementation in future budget processes. It is proposed that a municipal mid-century modern heritage study commences in 2020/21, to be funded from savings in the operation budget and any additional financial support made available by the State Government.

Recommendation

That Council:

1. Adopts the revised Heritage Action Plan 2020 (Attachment 2 to this report), which sets out a holistic approach to assessing and managing heritage, including:
 - a. Prioritisation of the Mid-Century Modern Heritage Study to commence in 2020/21 to be funded via savings from the operational budget; and
 - b. Prioritisation of the Inter-War and Post-War Heritage Study to commence in 2021/22.
2. Continues with an option for a voluntary nomination process where land owners self-nominate their properties for assessment as part of the preparation of future heritage studies.
3. Writes to the Minister for Planning to inform him of Council's decision and request that additional funding be provided to assist in the preparation of the studies requested by the Minister in his letter.

Support Attachments

1. Letter to Bayside City Council - Bayside City Council Heritage Matters ↓
2. Revised Heritage Action Plan 2020 ↓

Considerations and implications of recommendation

Liveable community

Social

Bayside has a rich history and heritage, which the Bayside community is proud to celebrate and possess. Historic buildings, landscapes, places and objects all contribute to Bayside's liveability, character and community cohesion. Protecting and celebrating these places, objects and artefacts is therefore a vital function of Council, for current and future generations. This is consistent with the Bayside community's desire to see neighbourhoods and amenity protected, with development sympathetic or responsive to the natural and built environment.

Natural Environment

Protecting Bayside's unique natural environment and landscape is a priority of the Heritage Action Plan through the recommendations which complement Council existing policies related to the environment, and further work to be undertaken in relation to the identification, assessment and documentation of places of Aboriginal cultural heritage.

Built Environment

Protecting Bayside's rich history and heritage is a priority of the Heritage Action Plan through the recommendations which complement Council existing policies. Protecting and celebrating these places, objects and artefacts is therefore a vital function of Council, for current and future generations. This is consistent with the Bayside community's desire to see neighbourhoods and amenity protected, with development sympathetic or responsive to the built environment.

Customer Service and Community Engagement

Implementation of the individual studies outlined in the Heritage Action Plan will be subject to community consultation. Whilst there are divided views in the community in relation to the protection of mid-century modern heritage buildings, opportunity for community engagement will occur through the development of the study and any subsequent planning scheme amendment process.

Human Rights

The implications of this report have been assessed and are not considered likely to breach or infringe upon, the human rights contained in the *Victorian Charter of Human Rights and Responsibilities Act 2006*.

Legal

Council has a responsibility for heritage preservation, consistent with the objective located at Section 4(1)(d) of the *Planning and Environment Act 1987* ('the Act') to "conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value".

Through his letter, the Minister for Planning suggests that Councils voluntary nomination process is not adequately fulfilling Council's responsibilities under the Act.

Natural justice to affected land owners will be afforded through a planning scheme amendment process.

Finance

It is proposed to reprioritise operational budgets to support the preparation of the municipal mid-century modern heritage study in 2020/21. However, additional support from the State Government should be explored to undertake the heritage studies given the current financial challenges provided by rate capping and the COVID-19 environment.

Council will need to consider funding for individual strategies outlined in the heritage action plan through its annual budget process. It is proposed to stage the Inter-War and Post-War Heritage Study to limit the financial burden.

Links to Council policy and strategy

The preparation of the Heritage Action Plan 2017 derives from a recommendation made by the Bayside Planning Scheme Review 2015 to *“Ensure important cultural and heritage elements are identified in the planning scheme and afforded appropriate protection”*.

To address this recommendation and other heritage related issues identified in the Bayside Planning Scheme Review 2015, the Review identified that Council would develop a Heritage Action Plan in the 2015/16 financial year to review sites/precincts of heritage significance.

The proposed revisions to the Heritage Action Plan will improve the clarity and provide a more realistic timeframe for completing the various studies specified within the Plan.

Options considered**Option 1**

Summary	Through the revisions to the Heritage Action Plan, commit to undertaking a review of the Inter-War and Post-War Heritage Study and prepare a mid-century modern heritage study.
Benefits	<p>This option will ensure that potentially significant properties are identified and the appropriate process undertaken to ensure protection of heritage buildings.</p> <p>This will ensure Council is fulfilling its statutory obligations in relation to the identification and protection of significant buildings and places.</p> <p>This will allow affected land owners an opportunity to participate in the process through a planning scheme amendment process.</p> <p>The revised implementation timeline for the Heritage Action Plan provides a staged approach to the completion of the various studies outlined in the Plan. This provides a more manageable and realistic approach to completing this work.</p>
Issues	There is expected to be opposition from affected property owners about revisiting this issue, given Council has previously abandoned these studies.

Option 2

Summary	Write to the Minister for Planning advising that Council will not undertake the steps referred to in his letter.
Benefits	As Council has previously abandoned these studies, this would be consistent with Council's adopted position.
Issues	<p>The Minister for Planning has a range of powers available and whilst it is not clear how the Minister may proceed, the Minister may intervene and make a decisions in relation to heritage properties without Council's involvement.</p> <p>This could be perceived to be Council abandoning its obligations under the <i>Planning and Environment Act 1987</i> in relation to heritage. The consequences of undertaking this approach are unclear as officers are not aware of any other Council pursuing this pathway.</p>



Her Honour Justice

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Minister for Heritage

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BAYSIDE CITY COUNCIL HERITAGE MATTERS

On 27 April 2020, a motion for approval was carried in a meeting of the Council (held on 29/04/20) of the Planning and Development Act 1997 to resolve, adopt and endorse Decision Planning Scheme Amendment 017000010. The Council is asked to apply the Heritage Overlay 101 to proposed building locations in Macquarie Street, Bayside, Sydney, NSW and will seek a building consent for the project.

The proposed Building 017000010, has been submitted for a Development Application (DA) with a view to a multiphase development of the site located at 74/75 Macquarie Street in Sydney NSW and is subject to opposition from some property owners and members of the community. As a result, the Council is asked to consider the proposed project in the proposed Council Amended 017000010, which requires the applicant to provide a Heritage Impact Statement (HIS) and a Heritage Study (HS) to determine the proposed heritage treatment of the site to determine its significance.

The Council will, in accordance with the provisions of the Act, consider the proposed project and its impact on the community and the heritage values of the site. The Council is asked to consider the proposed project in the proposed Council Amended 017000010, which requires the applicant to provide a Heritage Impact Statement (HIS) and a Heritage Study (HS) to determine the proposed heritage treatment of the site to determine its significance.

The Council is asked to consider the proposed project in the proposed Council Amended 017000010, which requires the applicant to provide a Heritage Impact Statement (HIS) and a Heritage Study (HS) to determine the proposed heritage treatment of the site to determine its significance.

In order to support the Council in this important work, it is requested that the Council endorse the proposed Council Amended 017000010, which requires the applicant to provide a Heritage Impact Statement (HIS) and a Heritage Study (HS) to determine the proposed heritage treatment of the site to determine its significance.

- 1. Council is asked to endorse the proposed Council Amended 017000010, which requires the applicant to provide a Heritage Impact Statement (HIS) and a Heritage Study (HS) to determine the proposed heritage treatment of the site to determine its significance.
- 2. Council is asked to endorse the proposed Council Amended 017000010, which requires the applicant to provide a Heritage Impact Statement (HIS) and a Heritage Study (HS) to determine the proposed heritage treatment of the site to determine its significance.



- Ensure that the Heritage assets and places are undertaken by a suitably qualified and experienced heritage professional to fulfil the 1999 and 2017 Act's intent.

It is noted that it is not possible to fully delineate the heritage values of the site in a way that is not at least in part subjective and is not necessarily based on a professional assessment of the site's values. It is therefore noted that you should provide an early response to the matters outlined in the report to ensure certainty for the community and provide appropriate protection of the heritage places, as required by the Act.

This report is the responsibility of the relevant departments. It is noted that the relevant departments include the Planning Services, Department of Environment, Land and Heritage and Planning of 2017, 2019 Act and public works and heritage projects.

Yours sincerely,



MARK CHARLES SMITH MP
Minister for Planning

21 June 2020





Bayside City Council

Heritage Action Plan June 2020

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Contents

1. Introduction 3

2. Purpose of the Heritage Action Plan 4

3. Policy Context 4

4. Methodology 5

5. Achievements and Challenges 6

5.1 Achievements 6

5.2 Challenges 6

6. Implementation 9

7. Action Plan 11

8. Monitoring and Review 11

9. Action Plan Initiatives 15

Appendix 1 – Criteria for assessing Cultural Heritage Significance 18

Appendix 2 – Municipal Heritage Strategies: A guide for Councils (i) Heritage Victoria 2012 – Heritage Strategy Checklist

 Table 1 – Knowing (identification, assessment) and then managing of heritage places 19

 Table 2 – Protecting (protection, protection, policy development, appropriate management) 20

 Table 3 – Supporting (education, advice and motivation to help conserve heritage places) 21

 Table 4 – Communicating and Promoting (resources, advice and motivation to help conserve heritage places) 21

Appendix 3 – Action implementation program 22

1. Introduction

Bayside has a rich history and heritage, of which the Bayside community is proud to celebrate and nurture. It is to be things like heritage, parks and objects contribute to Bayside's identity, character and community cohesion. Protecting and celebrating these places, objects and artefacts is therefore a vital function of Council. For current and future generations.

The purpose of this Heritage Action Plan is to guide Council's heritage work program, work plan, activities for the identification, protection, management and promotion of Bayside's heritage assets for the next 10 years.

This Heritage Action Plan is based on a review of the current Bayside heritage activities, the Heritage Strategy adopted by Council (October 2016), list of recommendations using the following four themes to assist with the identification of issues and opportunities for heritage work:

- Knowing (identification, assessment and documentation of heritage assets);
- Protection (advice, policy and planning, compliance, management);
- Supporting (assistance, advice and incentives to help conserve heritage places);
- Community (engagement, promotion, awareness and appreciation of the heritage landscape).

Key recommendations of the Heritage Action Plan includes:

- **Heritage studies:** Complete and final a heritage study and review and implement outstanding actions from previous heritage studies.
- **Heritage interpretation:** Prepare a Heritage interpretation strategy framework. This is to guide Council's program of interpretive signs, walks, exhibitions and other promotional activities.
- **Design guidelines:** Prepare a context based set of design guidelines to assist planning and application of buildings.
- **Staff training:** Deliver training about Bayside's indigenous and non-Indigenous history and heritage commitment and explore opportunities to share heritage knowledge throughout the organisation.
- **Access to heritage information:** Improve community access to information about Bayside's history and heritage places via Council's website and other digital strategies.
- **Engagement:** Build stronger relationships with community groups, historical societies and other groups involved in heritage related matters.

This Plan builds on the work outlined within the Bayside Heritage Action Plan 2017 having regard to subsequent decisions made by Council and the progress made in carrying out the action plan.

2. Purpose of the Heritage Action Plan

The purpose of the Bayside Heritage Action Plan is to:

- identify and assess positive heritage measures already employed by Council;
- identify opportunities to improve the protection, management and promotion of the Council's heritage assets (including public and private buildings, parks, gardens, public spaces, objects and other features); and
- identify and prioritise Council's future heritage work program over a 10 year period.

The Bayside Heritage Action Plan aims to:

- Promote the identification, management and protection of Bayside's heritage assets within Bayside's history and culture of the region;
- Increase community knowledge, appreciation and awareness of Bayside's history, historic buildings, places and objects;
- Engage the community, including heritage groups, to maintain and enhance Bayside's history, heritage places and historic landscapes; and
- Increase community awareness and adoption of best practice heritage conservation techniques.

3. Policy Context

The Bayside Heritage Action Plan is underpinned by the following Government, State and Local policies and strategies:

Australian International Council on Monuments and Sites (ICOMOS)

- *Australian ICOMOS Charter for Places of Cultural Significance: The Burra Charter 2013* (revised edition) – published in 2013, to ensure that our communities gain a better understanding and understanding of the theory and practice of cultural heritage management. The current version of the Burra Charter was updated in 2013.

Commonwealth Federal Government

- *Australian Heritage Council Act 2003*
- *Environment Protection and Biodiversity Conservation Act 1999*

State of Victoria Government

- *Heritage Act 1995*
- *Aboriginal Heritage Act 2006*
- *Planning and Environment Act 1987*

Bayside City Council

- *Making Bayside a Better Place: Bayside City Council Plan (2015 Review)*
- *Bayside Community Plan 2015*
- *Bayside Housing Strategy* (September 2012)
- *Bayside Library, Arts and Culture Strategy 2015-2017*
- *Bayside M&A, Governance and Employment Strategy 2015*
- *Bayside Open Space Strategy* (April 2012)
- *Bayside Environmental and Community Assessment 2015-2020*
- *Bayside Coastal Management Plan* (November 2014)
- *The Strategy of Bayside Council of Councils (Overseas Councils Strategy) Plan 2012-2015*
- *Bayside Parks and Heritage Collection Policy 2015*
- *Bayside City Council Parks and Cultural Repatriation Policy 2015*
- *Bayside Heritage Action Plan 2017*

Bayside Planning Scheme

- State Planning Policy Framework, particularly Clause 21 – Architecture and Heritage
- Municipal Strategic Statement, particularly Clause 21.06 – Cultural and Historical Heritage
- State Planning Policy Framework, particularly Clause 21.06 – Heritage Policy
- Clause 43.01 – Heritage Overlay and Schedule to the Heritage Overlay
- Reference Document 1 – Heritage Sites

4. Methodology

The scope and format of the Bayside Heritage Action Plan 2017 were informed by the State Planning Policy Framework, particularly Clause 21.06 – Architecture and Heritage. The 2017 Plan has been used as a guide and updated to have regard to the decisions made by Council in developing the Plan and any other relevant documents for implementation of the heritage strategy outlined within the Plan.

The following activities were undertaken to identify and develop the heritage strategy, which directly informed the actions contained in the Plan:

- Audit of existing Council heritage assets in terms of scope and level of implementation;
- Review of the Bayside Heritage Officers;
- Investigation of previous and current heritage consultation and interpretation activities;
- Review of heritage related procedures;
- Involvement of relevant Council staff through informal discussion and feedback on the Heritage Action Plan.

The Plan was adopted in July 2017 and updated in June 2020 to have regard to developments in the State Planning Policy Framework, particularly Clause 21.06 – Architecture and Heritage and Heritage Study 2020.

5. Achievements and Challenges

5.1. Achievements

Council has completed 10 heritage studies and local history projects since 1994, many created by the former Cities of Brighton and Sandringham, and parts of the former CMA of Moorabbin and Mordialfra. The achievements include:

Research

- Completion of the Bayside Green Heritage, which includes a handbook related to Bayside's tree canopy.
- Completion of 10 area based Heritage studies and related by the Cities of Brighton, Sandringham and Bayside.
- Completion of individual Heritage assessments that have resulted in protecting buildings in the Heritage Overlay.
- Completion of the Indigenous Heritage Study.
- Adoption and implementation of a resolution to form an advisory group of Heritage sign holders as adopted by the Heritage Council on 7 August 2018 (Appendix 1).
- Completion of Cultural Heritage Management Plans and Conservation Management Plans to inform future master planning, capital works projects and use of public spaces.
- Completion of the Art and Heritage Collection Inventory Project 2015-2018.
- Completion of a voluntary nomination process for mid-20th century modern homes in Beaumaris and Black Rock that resulted in 19 buildings being protected.

Protection

- Inclusion of more than 1430 buildings in the Heritage Overlay.
- Inclusion of a local Heritage Policy in the Bayside Planning Scheme which provides the foundation for decision making.
- Inclusion of a range of policies in the local and national planning framework to ensure the protection.
- Conservation of Council owned buildings listed on the Victorian Heritage Register, including:
 - **Black Rock House**
 - Brighton Club Centre
 - Brighton Town Hall
 - Highgate House
 - Commercial House and Pharmacy
- In relation to the CSIRO site in Highgate, adopting a Draft Development Plan Overlay in May 2017 to protect of the Highgate Quarry Reserve.
- Request and implementation of the City of Bayside and the Council of Moorabbin May 2019, which aims to preserve and enhance the local character and heritage significance of the area by setting out standards and requirements.
- Acknowledging the contribution the ocean and coast spaces make to Bayside's heritage through the preparation and implementation of the Bayside Coast Space Strategy 2019 and the Bayside Coastal Management Plan 2014.

Supporting:

- Provision of a Heritage Advisory Service through employment of a contract heritage advisor who provides advice to the Development Services department regarding planning and applications
- Collaboration with community groups and historical societies on projects by sharing information and expertise. Heritage information can be used to inform events about Bayside's history
- Providing specialist community groups with historical resources to maintain and enhance
- Commencement of the first presentation of the recommendations made in the Bayside Area and Culture Care Plan Part 1A regarding the use and activation of Council owned and managed heritage buildings
- Provision of heritage research services via the Bayside Library Service

Communicating and promoting:

- Provision of heritage content, information via Council's 'Heritage' and 'Planning Scheme Amendment' webpages
- Provision of heritage information to be used in the Mayor's Planning Scheme 2019 and Council's Planning Scheme Amendment webpages
- Inclusion of the following trails on Council's website and integrating them on the Bayside Walks and Trails smartphone app
 - o Trail 1 - Kinnairdburgh Walk (Bongaree)
 - o Trail 2 - Lonsdale Walk (Fingert Road)
 - o Trail 3 - Cook's Cove Walk (Huntington)
 - o Trail 4 - A Lonsdale Walk (Huntington)
 - o Trail 5 - Walk of the Kings (Huntington)
 - o Trail 6 - Huntfield Walk (Stamperham)
 - o Trail 7 - Golf Links Lane Walk (Black Rock & Cheltenham)
 - o Trail 8 - Whitmore and Walka (Cheltenham)
 - o Trail 9 - Woysey Walk (Dunstanville)
 - o Coastal Trail (including Art, History, Indigenous and Environment)
 - o Architectural Trail
- Inclusion of audio tours on the Bayside Walks and Trails smartphone app
- Provision of information on Council's website about the history of Bayside, heritage trails and information related to obtaining a planning permit
- Refurbish the heritage houses in the ward of the Bayside Area and Culture Centre and to the location of the Brighton Historical Society
- Running exhibitions from the Bayside Arts and Culture Centre that focus on Bayside's history
- Refurbish Council owned and managed heritage buildings to make them suitable for the Bayside Design Museum and Bayside Art and Residence program in 2021/22 Historic Vard area
- Refurbish Council owned and managed heritage places by making them available for hire for events and activities
- Installation of interpretive signs throughout the municipality
- Inclusion of the best heritage renovation or restoration category in the annual Bayside Built Environment Awards
- Refurbish Council owned heritage buildings by leasing them to organisations such as schools and community groups
- Availability of Heritage Data from the Bayside Library Service

5.2. Challenges

During the amendment of the Heritage Act on 17 July, several issues were identified which could impact on Council's ability to achieve its Heritage objectives. These challenges include:

Knowing:

- Closing gaps in Council's knowledge of Bayside's heritage places, particularly post-war and post-World War II buildings, structures and furniture.
- Providing a heritage register to the public, including an online portal to assist in heritage seeking.
- Responding to unscheduled requests for heritage surveys and/or individual properties and places, including paths, gardens and the public realm.
- Providing expert advice to new entrants to Bayside's history and heritage sector, such as new applicants of Bayside's Heritage places, including how to overcome any challenges.

Protecting:

- Closing the gaps in Bayside's heritage overlays, particularly interwar and post-World War II places, Heritage groups, Council Heritage places and local history protection in order to ensure that the values of the Register, Council Heritage.
- Protecting potentially significant heritage buildings not included in the Heritage Overlay from demolition or significant alterations.
- Local history and protecting historically significant vegetation.
- Correcting anomalies in local history Heritage Overlay.
- Ensuring heritage places are current, accurate and comprehensive, and can inform and help identify and interpret values.
- Ensuring public access, conservation and enhance Bayside's heritage places, objects and structures.
- Ensuring Council complies with the requirements of the Aboriginal Heritage Act 2003 in relation to the protection and management of the places, objects and structures.
- Ensuring the objects in Council's Art and Heritage Collection are documented and stored appropriately.
- Managing the objectives of heritage conservation with other Council and State objectives and objectives, such as environmental sustainability, the Heritage Act 2017, the Heritage Act 1974 and the Heritage Act 1974, and other relevant legislation.

Supporting:

- Building stronger relationships with historical societies, friends of groups and other heritage related organisations to ensure their capacity, sustainability and capability to contribute to Council's activities.
- Working with other owners and landowners to achieve appropriate restoration and conservation outcomes for heritage places.
- Providing training opportunities to Council officers relating to indigenous culture, heritage protection, the application of the Heritage Act and other relevant legislation.
- Implementing the findings of any community to reflect community expectations.

Communicating and Promoting:

- Improving communication and education of Bayside's history, heritage places and other heritage values, especially given the significant public history gap.
- Promoting best practice conservation techniques among the Bayside community.

- Improving community awareness of Bayside's heritage and local historical building journal of the region (monthly) at the discretion of Councils Art Officer
- Developing and implementing a consistent interpretive and exhibition program which could include the installation of signs, the development of heritage materials (brochures, online apps and online resources) and exhibition of objects related to Bayside's history
- Improving community awareness of existing federal and state funding opportunities for conservation works and promotional projects.
- Ensuring that information related to heritage places and objects is easily accessible for the community and Council officers.
- Maintaining Council's heritage databases including Heritage Victoria's Heritage Management Electronic System (HMES)

B. Implementation

Heritage stakeholders include all persons who are engaged by Bayside's Heritage Program, valued and protected now and for future generations. Council works with a broad range of stakeholders such as Heritage Victoria, historical societies, land owners, residents and businesses to identify, protect and interpret places of Bayside's heritage value.

Within Council, several departments are involved in delivering Council's heritage responsibilities. Bayside's Heritage Program is a cross-departmental initiative with different heritage functions and projects.

Figure 1 – Council Departmental Responsibilities

Theme	Implementation Plan	Policy Support	Development Strategy	Open Space Recreation and Community	Leisure and Culture	City Events and Events	Community Services	Service Provision
Research	Health and Wellbeing Strategy	✓	✓					
Facilities	Health and Wellbeing Strategy	✓						✓
	Community Services Strategy	✓	✓	✓		✓		
	Community Services Strategy	✓	✓	✓		✓		
	Community Services Strategy	✓	✓	✓		✓		
	Community Services Strategy	✓	✓	✓		✓		✓
Corporate	Community Services Strategy	✓						
Communications and Marketing	Community Services Strategy	✓						
	Community Services Strategy	✓						
	Community Services Strategy	✓						
	Community Services Strategy	✓						
	Community Services Strategy	✓						

Page 1 of 265

7. Action Plan

The Heritage Action Plan provides a list of actions to be undertaken to meet the objectives of the Plan. The Plan identifies the Council departments responsible for implementing the initiatives. Each initiative is allocated a priority grading.

In order to allocate resources, projects have been prioritised on a scale of 'higher' to 'lower'. While each initiative is subject to Council's normal budgetary processes, the following initiatives are considered a priority given the Council's Policy Framework and should be undertaken:

- Higher: commence action/projects in the 1-3 years of completion of the Heritage Action Plan
- Medium: commence action/projects in 3-10 years of completion of the Heritage Action Plan
- Lower: commence action/projects in 10-15 years of completion of the Heritage Action Plan
- Ongoing: activities that are completed on an ongoing basis

Each initiative has also been categorised with reference to Heritage Victoria's 'National Heritage Strategy' published by Council in October 2012. An list of recommendations using the following table has been developed with the aim of aligning the various recommendations with the strategy:

- Knowing (identification, assessment and documentation of heritage places)
- Protecting (security, protection, policy development, appropriate management)
- Reporting (surveys, reports and initiatives as part of a comprehensive heritage program)
- Communicating and promoting (measures to raise awareness and appreciation of the heritage of the area).

The resources and commitments listed in the Heritage Action Plan are indicative and the likely to change as more information is gathered and as the project progresses. Where a budget is required, there are expected to be subject to Council's annual budget process to secure project funding.

8. Monitoring and Review

The Heritage Action Plan will be monitored every five years through the preparation of a progress report. This report should outline which recommendations have been completed and make recommendations for adjustments to the Plan as required. The next scheduled review of the Heritage Action Plan will take place in 2025.

B. Action Plan Initiatives

1. Higher Priority Actions (1-3 years)

Proposed Initiative	Need	Issues	Needs for the Heritage (Strategic goals)	Current Department Responsible	Start	End	Single or Multiple Departmental Responsibilities
<p>11 Bayside New Century Window Heritage Study</p> <p>Conduct a research project into heritage associated with century window in Bayside suburbs.</p>	<p>Community members include a diverse range of occupations, professions and backgrounds. A Council Officer of the Bayside Community Plan Group is undertaking study and project of heritage associated with century window.</p> <p>The heritage study includes a range of projects of interest from the mid century modernism period, extending into the 1950s and 1960s and includes work on:</p> <ul style="list-style-type: none"> History of the study of the century window Documentation of the Heritage Inventory study Community Consultation Research <p>Project to include: <ul style="list-style-type: none"> Historical research Community Plan Group City of Bayside website and Facebook page Heritage Inventory Community Consultation Research </p>	<p>Community Plan Group</p> <p>City of Bayside website and Facebook page</p> <p>Heritage Inventory</p> <p>Community Consultation</p> <p>Research </p>	<p>Research</p>	<p>City of Bayside</p>	<p>Mid 2020</p>	<p>Mid 2020</p>	<p>Heritage Inventory</p>
<p>12 Review of the Bayside and Penzance Heritage Study</p> <p>Conduct a review of the Bayside and Penzance Heritage Study to ensure it remains relevant and up to date. The study will include a review of the study's findings and recommendations.</p> <ul style="list-style-type: none"> Review the study's findings and recommendations Review the study's methodology Review the study's scope Review the study's budget Review the study's timeline 	<p>The Bayside and Penzance Heritage Study is a key project of the Bayside and Penzance Heritage Study. The study will include a review of the study's findings and recommendations.</p> <p>The study will include a review of the study's findings and recommendations.</p>	<p>Heritage Inventory</p> <p>Community Consultation</p> <p>Research</p>	<p>Research</p>	<p>City of Bayside</p>	<p>Mid 2020</p>	<p>Mid 2020</p>	<p>Heritage Inventory</p>
<p>13 Review the proposed plan for heritage action</p> <p>Following the completion of the first year of the heritage study, a review of the plan for heritage action will be conducted. The plan will include a review of the study's findings and recommendations.</p> <ul style="list-style-type: none"> Review the study's findings and recommendations Review the study's methodology Review the study's scope Review the study's budget Review the study's timeline 	<p>The Bayside and Penzance Heritage Study is a key project of the Bayside and Penzance Heritage Study. The study will include a review of the study's findings and recommendations.</p> <p>The study will include a review of the study's findings and recommendations.</p>	<p>Heritage Inventory</p> <p>Community Consultation</p> <p>Research</p>	<p>Research</p>	<p>City of Bayside</p>	<p>Mid 2020</p>	<p>Mid 2020</p>	<p>Heritage Inventory</p>
<p>14 Agreement of key reports for identifying and addressing heritage opportunities</p> <p>Conduct a study to identify and address key reports for identifying and addressing heritage opportunities. The study will include a review of the study's findings and recommendations.</p> <ul style="list-style-type: none"> Review the study's findings and recommendations Review the study's methodology Review the study's scope Review the study's budget Review the study's timeline 	<p>The Bayside and Penzance Heritage Study is a key project of the Bayside and Penzance Heritage Study. The study will include a review of the study's findings and recommendations.</p> <p>The study will include a review of the study's findings and recommendations.</p>	<p>Heritage Inventory</p> <p>Community Consultation</p> <p>Research</p>	<p>Research</p>	<p>City of Bayside</p>	<p>Mid 2020</p>	<p>Mid 2020</p>	<p>Heritage Inventory</p>

Heritage Action Plan - June 2020

Item	Issue	Items	Theme for Heritage Review (2019)	Project/Initiative/Programme	Risk	Budget Allocation/Implementing Organisation	
101	Indigenous Cultural Heritage Review the City of Bayside Indigenous Heritage Study 2017 to inform a Bayside Indigenous Heritage Action Plan to complement the Bayside Heritage Action Plan. Investigate opportunities for Council to strengthen its cultural heritage strategies within heritage action plans.	Indigenous archaeological sites within the Bayside Planning Scheme are not adequately protected. There is a need to identify and protect sites of cultural heritage value within the Bayside Planning Scheme. An Indigenous Heritage Action Plan is required to guide the implementation of the Bayside Heritage Action Plan. The City of Bayside Indigenous Heritage Study 2017 is the only study of its kind in the region. It provides a valuable baseline for the development of a Bayside Indigenous Heritage Action Plan.	City of Bayside Indigenous Heritage Study 2017 Bayside Planning Scheme Review 2017 Heritage Study: Arts and Culture Cultural Heritage Action Plan Agree revised Management Plan- November 2019	Supporting	Arts Strategy Arts and Culture Local Plans Heritage and Environment Strategy	Medium High	Heritage Arts Heritage Arts Heritage Arts
102	Bayside Heritage Assessment Guidelines Investigate the need for the development of a Bayside Heritage Assessment Guidelines to inform the Bayside Heritage Action Plan. Assessing the need for a Bayside Heritage Assessment Guidelines.	Heritage Assessment Guidelines are required to guide the implementation of the Bayside Heritage Action Plan. The current guidelines are outdated and do not reflect the current heritage values of the Bayside Planning Scheme.	Bayside Heritage Heritage Assessment	Supporting	Heritage Study Heritage Assessment Heritage Assessment Heritage Assessment	High	Heritage Heritage Heritage Heritage
103	Supporting Heritage Assessment Guidelines Investigate the need for the development of a Bayside Heritage Assessment Guidelines to inform the Bayside Heritage Action Plan. Assessing the need for a Bayside Heritage Assessment Guidelines.	Heritage Assessment Guidelines are required to guide the implementation of the Bayside Heritage Action Plan. The current guidelines are outdated and do not reflect the current heritage values of the Bayside Planning Scheme.	Bayside Heritage Heritage Assessment	Supporting	Heritage Study Heritage Assessment Heritage Assessment Heritage Assessment	High	Heritage Heritage Heritage Heritage
104	Heritage Interpretation and Signage Investigate the need for the development of a Bayside Heritage Interpretation and Signage Guidelines to inform the Bayside Heritage Action Plan. Assessing the need for a Bayside Heritage Interpretation and Signage Guidelines.	Heritage Interpretation and Signage Guidelines are required to guide the implementation of the Bayside Heritage Action Plan. The current guidelines are outdated and do not reflect the current heritage values of the Bayside Planning Scheme.	Bayside Heritage Heritage Assessment	Supporting	Heritage Study Heritage Assessment Heritage Assessment Heritage Assessment	High	Heritage Heritage Heritage Heritage

Monday 23 June 2020

Item	Proposed outcome	Issue	Issues	Reasons for not including (where applicable)	Financial Implications/Responsibilities	Risks	Budget information (where applicable)	
101	<p>Coopers (Bays) Heritage Protected Benefits</p> <p>Provide a review of the Coopers Street Heritage Listing Process (CHLP).</p> <p>Assess the relevance of significant structures and buildings within the Coopers Street area.</p> <p>Provide the Council's findings in relation to the CHLP's final report, English Heritage advice to the CHLP.</p>	<p>Coopers Street Heritage Listing Process.</p> <p>There is a need to review the CHLP to ensure it remains relevant and effective.</p> <p>The CHLP is a key document in the Coopers Street area and its relevance to the area's heritage is being assessed.</p>	<p>Assessment of CHLP and CHLP final report.</p> <p>Heritage Listing Process.</p>	<p>Coopers Street Heritage Listing Process.</p>	<p>Coopers Street Heritage Listing Process.</p>	<p>Coopers Street Heritage Listing Process.</p>	<p>Coopers Street Heritage Listing Process.</p>	<p>Coopers Street Heritage Listing Process.</p>
102	<p>Heritage guidelines</p> <p>Develop a set of heritage guidelines for the Coopers Street area.</p> <p>Develop a set of heritage guidelines for the Coopers Street area.</p> <p>Develop a set of heritage guidelines for the Coopers Street area.</p>	<p>The Coopers Street area is a key heritage area and it is important to develop a set of guidelines to protect and enhance its heritage.</p> <p>The Coopers Street area is a key heritage area and it is important to develop a set of guidelines to protect and enhance its heritage.</p> <p>The Coopers Street area is a key heritage area and it is important to develop a set of guidelines to protect and enhance its heritage.</p>	<p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p>	<p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p>	<p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p>	<p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p>	<p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p>	<p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p> <p>Heritage Listing Process.</p>

Attachment 2 - 23 June 2020

Item	Item	Report	Business Plan Strategic Outcome	Responsible Organisation	Start	End	Budget Allocation (Financial Year)
10.1	Review of the Strategic Plan	10.1 Review of the Strategic Plan The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period. The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period. The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period.	Strategic Outcome 1: Economic Growth and Prosperity	City of Bayside	2019	2023	\$1,000,000
10.2	Strategic Plan Update	10.2 Strategic Plan Update The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period. The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period. The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period.	Strategic Outcome 1: Economic Growth and Prosperity	City of Bayside	2019	2023	\$1,000,000
10.3	Strategic Plan Review	10.3 Strategic Plan Review The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period. The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period. The Strategic Plan is a key document for the Council, outlining the vision, mission and strategic objectives for the Council over a 4-year period.	Strategic Outcome 1: Economic Growth and Prosperity	City of Bayside	2019	2023	\$1,000,000

Attachment 2 - June 2020

Item	Proposed/Current	Issue	Details	Public or for Heritage (Parent group)	Responsible Department	Cost	Budget Allocation (Appropriation)
	<p>Activity provides opportunities to visit and engage heritage sites across the region, including the following: the Discovery Centre, through the results of the Regional Archaeological Survey, the Discovery Centre.</p> <p>Provides local walk routes.</p> <p>Activity provides Council staff and walk - it is an activity which is managed by walk routes.</p>	<p>Local heritage walk routes, trails and programs to be established.</p>	<p>Local walk routes</p>	<p>Heritage and Community Development</p>	<p>Nil</p>	<p>Nil</p>	
2019	<p>Availability of Heritage Reference Documents</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Heritage Reference Documents are available in Planning & Urban Development website</p>	<p>Urban Planning</p>	<p>Community and Planning</p>	<p>Urban Planning Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Council provides for heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Heritage Values Assessment</p>	<p>Heritage</p>	<p>Community Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Council provides for heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Heritage Values Assessment</p>	<p>Heritage</p>	<p>Urban Planning Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Heritage Values Assessment</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Heritage Values Assessment</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Heritage Values Assessment</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Heritage Values Assessment</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Heritage Values Assessment</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>
2019	<p>Heritage Values Assessment</p> <p>Continues to provide heritage reference documents to Council walk routes and activity providers to facilitate access to documents - it is a Council activity which is managed by walk routes.</p>	<p>Further progress is required from Council's Heritage Values Assessment which is currently in progress.</p>	<p>Heritage Values Assessment</p>	<p>Community, Culture and Cultural Services</p>	<p>Community, Culture and Cultural Services</p>	<p>Nil</p>	<p>Nil</p>

Monday 23 June 2020 - June 2020

Appendix 1 – Criteria for Assessing Cultural Heritage Significance

These criteria were adopted by the Heritage Council, on 3 August 2008 pursuant to sections 21(2)(a) and 22(1) of the Heritage Act 1988 and are also set out in the State Government's Planning Practice Guide to Applying the Heritage Strategy for the purposes of assessing the heritage value of a place.

These model criteria have been broadly adopted by heritage jurisdictions across Australia, and made the subject of a number of peer-reviewed articles. The adoption of the criteria has demonstrated that heritage assessment work undertaken before 2010 using a different set of criteria.

Criterion A:

Importance to the course or pattern of our cultural or natural history (historic significance).

Criterion B:

The presence of uncommon or endangered aspects of our cultural or natural history (rarity).

Criterion C:

Potential to yield information that illustrates the evolution or development of our culture or natural history (research potential).

Criterion D:

Importance in demonstrating the principal characteristics of a class of cultural or natural places or environments (representativeness).

Criterion E:

Importance in exhibiting particular aesthetic characteristics of a place (aesthetic significance).

Criterion F:

Importance in demonstrating a high degree of creative or technical achievement of a particular period (technical significance).

Criterion G:

Strong or special association with a particular community or cultural group for social, cultural or spiritual purposes. This includes the significance of a place or heritage object to a group of their continuing and developing cultural traditions (social significance).

Criterion H:

Special association with the life or works of a person, or group of persons, of importance in our history (associative significance).

**Appendix 2 – Municipal Heritage Strategies: A guide for Councils
[Heritage Victoria, 2013] – Heritage Strategy Checklist**

The Heritage Action Plan has been developed with reference to Heritage Victoria's *Municipal Heritage Strategies: A guide for Councils* (October 2013). An assessment using the Heritage Strategy Checklist is to be completed as a condition of a council's submission of recommendations in the Heritage Action Plan.

Heritage Victoria recommends using the following questions to ensure Councils have the information of issues and opportunities for heritage planning:

- Knowing (identification, assessment and documentation of heritage places)
- Protecting (emergency protection policy development, emergency management)
- Managing (development control and advice on the council's Heritage plan(s))
- Communicating and promoting (measures to raise awareness and appreciation of the heritage of the area).

Theme 1 – Knowing (identification, assessment and documentation of heritage places)

No.	Question	Yes/No/Other Information Required
1.1	Has a heritage study been completed or is a heritage study in progress or to be completed in the future (regardless of whether it is a full or partial study)?	Yes
1.2	<p>If a heritage study has been completed, then answer the question in the appropriate column of the table:</p> <ul style="list-style-type: none"> • Has the study provided a list of heritage places? • Has the study given a list of types of places identified as heritage places? (This includes listing of any places identified as being of local significance, but not those identified as being of state significance, or those identified as being of state significance but not yet included in the Victorian Heritage Register.) • Has the study identified any places of local significance that are not included in the Victorian Heritage Register? • Has the study provided a list of places that need to be included in the Victorian Heritage Register? 	Yes
1.3	Has a heritage study been completed or is a heritage study in progress or to be completed in the future (regardless of whether it is a full or partial study)?	Yes
1.4	Does the council have a list of heritage places that are of local significance?	Yes – this list is required
1.5	Has the council been notified of any places of local significance that are not included in the Victorian Heritage Register?	Yes
1.6	Does the council have a list of places of local significance that are not included in the Victorian Heritage Register?	Yes
1.7	Does the Council manage with Heritage Australia, the Victorian Heritage Register, or other agencies?	Yes
1.8	Does the Council manage with Heritage Victoria, the Victorian Heritage Register, or other agencies?	Yes

No.	Question	Yes/No/Further Information Required
2.11	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Further information required
2.12	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	No
2.13	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes

Theme 3 – Supporting Assistance, Advice and Information to help conserve heritage places

No.	Question	Yes/No/Further Information Required
3.1	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.2	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes – available soon
3.3	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	No
3.4	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	No
3.5	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.6	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	No
3.7	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.8	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.9	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.10	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.11	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.12	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.13	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.14	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.15	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.16	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
3.17	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes

Theme 4 – Commissioning and Providing assistance, advice and information to help conserve heritage places

No.	Question	Yes/No/Further Information Required
4.1	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes
4.2	Does the Council have a plan for the future of the 'Old Mill' site in the City of Bayside?	Yes

No.	Question	ANSWER/STATUS (and action required)
4.7	13. How many Council members are assigned to the planning sub-committee? 14. How many Council members are assigned to the heritage sub-committee? 15. How many Council members are assigned to the community development sub-committee?	Yes - and no action required
4.8	16. How many Council members are assigned to the heritage sub-committee? 17. How many Council members are assigned to the community development sub-committee? 18. How many Council members are assigned to the planning sub-committee?	Yes
4.9	19. How many Council members are assigned to the heritage sub-committee? 20. How many Council members are assigned to the community development sub-committee? 21. How many Council members are assigned to the planning sub-committee?	No response
4.10	22. How many Council members are assigned to the heritage sub-committee? 23. How many Council members are assigned to the community development sub-committee? 24. How many Council members are assigned to the planning sub-committee?	Yes
4.11	25. How many Council members are assigned to the heritage sub-committee? 26. How many Council members are assigned to the community development sub-committee? 27. How many Council members are assigned to the planning sub-committee?	Yes - and no action required
4.12	28. How many Council members are assigned to the heritage sub-committee? 29. How many Council members are assigned to the community development sub-committee? 30. How many Council members are assigned to the planning sub-committee?	Yes - and no action required
4.13	31. How many Council members are assigned to the heritage sub-committee? 32. How many Council members are assigned to the community development sub-committee? 33. How many Council members are assigned to the planning sub-committee?	Yes - and no action required
4.14	34. How many Council members are assigned to the heritage sub-committee? 35. How many Council members are assigned to the community development sub-committee? 36. How many Council members are assigned to the planning sub-committee?	Yes - and no action required
4.15	37. How many Council members are assigned to the heritage sub-committee? 38. How many Council members are assigned to the community development sub-committee? 39. How many Council members are assigned to the planning sub-committee?	Yes
4.16	40. How many Council members are assigned to the heritage sub-committee? 41. How many Council members are assigned to the community development sub-committee? 42. How many Council members are assigned to the planning sub-committee?	Yes
4.17	43. How many Council members are assigned to the heritage sub-committee? 44. How many Council members are assigned to the community development sub-committee? 45. How many Council members are assigned to the planning sub-committee?	Yes
4.18	46. How many Council members are assigned to the heritage sub-committee? 47. How many Council members are assigned to the community development sub-committee? 48. How many Council members are assigned to the planning sub-committee?	Yes

Appendix 3 – Action Implementation Program
High Priority Action

Project	Action	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Build Confidence: Bribes	W1						
Program Study							
Implementation							
Review of other sites and Post War Heritage Study	W2						
Program Stage 1 study							
Implementation							
Bribes Heritage Panel	W3						
Seeking an approach to managing of fees requests for heritage protection	W4						

Medium Priority Actions

Project	Action	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Engagement: Cultural Heritage	M1						
Survey Study							
Program Study							
Investigate a Heritage Heritage Consultative Committee	M2						
Investigate expanding current of Heritage program	M3						
Heritage Interpretive and Documentation Plan	M4						
Program Plan							
Engagement Plan							
Program Plan Heritage Heritage Program Review	M5						
Heritage Evaluation	M6						
Survey Individual Program Heritage Evaluation							
Program Heritage Evaluation							
Engagement Heritage Evaluation							

Local Priority Actions

Project	Action	Level			
		action	initiate	initiate	initiate
Review of Building Heritage Conditions	L1				
Health and safety audits	L4				
Threats (Building Rejuvenation)	L3				
Review (Tourist Factory)					

Outgoing Actions

Project	Action	Priority
Public Geographic Information System (GIS) Heritage	001	
Financial reporting (Heritage) Board	004	
Heritage research review	002	
Heritage (Early and Ongoing) Rejuvenation Policy	004	
Review (Old Government House)	003	
Initiation of Council (Heritage) Buildings	003	
Procuring opportunities to run heritage buildings	001	
Protect from and work	002	
Availability of Heritage Buildings (Heritage)	002	
Building planning permit fees	003	
Heritage building opportunities	001	
Review of current heritage statement Policy	002	
Health (Occupational) Heritage buildings	002	
Health (Community) Heritage (Heritage) Level of Heritage (Heritage)	001	
Construction Management Plan (Heritage)	003	